

Participation Agreement for CDLC Digital Collections Partners

[Individual Name] agree to participate with [Lead Institution] in CDLC Digital Collections. [Individual Name] own the material that will be included in the project, and grants permission to CDLC Digital Collections to display digital reproductions of the material on the Internet, including, but not limited to, the CDLC Digital Collections web page and the New York Heritage web page. The owner of the material will be identified as “Private Collection” in CDLC Digital Collections and New York Heritage. [Individual Name]’s name will not be included in the CDLC Digital Collections or New York Heritage without his/her written permission. [Lead Institution] may contact [Individual Name] for more information if researchers would like further information on the material.

[Individual Name] will work with [Lead Institution] to provide catalog information about the material, such as dates and names of people depicted, to the best of his/her ability.

[Individual Name] retains ownership of the original material and he/she is free to use digitized copies of the material on the Internet or through any other delivery method, as allowed under the extent of the copyright law.

[Individual]

Date

Representative of [Lead Institution]

Date